

Flipped Staff Meetings - Process Template

Initiative:

Objective of Staff Meeting:

Flipped Screencast:

“Information” (i.e. Announcements, Clarifications, Reminders, etc.)	“Primers” (things specifically connected to staff meeting - i.e. information, tasks, reflection questions, readings, etc.)

Transformational Activity for Staff Meeting:

Getting Ready

Prep work and Schedule:

Leaders Involved:

Tools:

Staff Meeting Goals: (check those that apply)

- Active Engagement
- Choice
- Collaboration
- Effective Use of Staff Time
- Meaningful Application
- Modeling - Practice what you preach
- Personalized/Differentiated
- Teacher-Centered
- Teacher Leadership